



UNIVERSITI  
TEKNOLOGI  
MARA

Institut  
Pengajian Siswazah

# POSTGRADUATE STUDIES GUIDELINE



Semester  
**October**  
**2024**

## Message From The Dean

**Congratulations and Welcome** to Universiti Teknologi MARA (UiTM)!

We're really excited to have you join our community as you take this big step in your academic journey.

Postgraduate studies are an amazing opportunity to dive deeper into your field, do meaningful research, and learn new skills. You'll get to work closely with our experienced faculty and collaborate with fellow students who are just as passionate about their studies as you are.

To help you settle in smoothly, make sure to check out important resources like the **Postgraduate Academic Rules and Regulations**, **Research and Coursework Guidelines**, and **Thesis/Dissertation Formatting Guide**. All of this can be found on the **IPSis website** at <https://ipsis.uitm.edu.my>. Keep an eye on it for updates and announcements!

It's also essential to stay on top of important dates, such as those related to the **academic calendar** and **payment of fees**. You can find all of these details easily on our **Padlet**, accessible from the IPSis website. Please make sure to check it regularly to stay informed about key deadlines.

We also encourage you to take full advantage of workshops, seminars, and other learning opportunities, and don't forget to attend the orientation sessions—they're a great way to get familiar with program expectations and deadlines.

Aside from academics, there's plenty to get involved in around campus, from student societies and events to networking opportunities. It's a great way to develop new skills, meet people, and make the most of your time here.

If you have any questions or need support, don't hesitate to reach out. You can also connect with us on social media—find us on **Facebook** and **Instagram** for updates, tips, and to stay connected with the community.

We wish you all the best as you begin this exciting chapter. We're here to support you and can't wait to see everything you'll achieve!

**Good luck and welcome once again to UiTM!**

**Prof. Ir. Dr. Zuhaina Hj. Zakaria**  
Dean  
Institute of Postgraduate Studies



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## Introduction

**UiTM** takes pride in its establishment as one of the premier institutions of higher education in the country. Although the history of UiTM dates back to 1956, the genesis and growth of the Institute of Postgraduate Studies (IPSis) can be traced to April 1997. It was the passing and ratification of the ITM Act in 1976/1997/1999 that laid the foundation for the establishment of IPSis. Although being relatively new, the Institute prides itself as being progressive, dynamic and innovative in fulfilling its aims of providing opportunities for Bumiputera graduates to further their education at the Master's and Doctoral levels.

This thus endorses its vision of engendering academic excellence and being at the forefront of graduate academic advancement. In striving to raise the levels of professional graduate education, it is the Institute's mission to nurture the creation of a graduate learning community by providing educational opportunities that would help to push its frontiers for societal well-being.

IPSis operates as the nerve-centre of graduate-level education in the institution and is responsible for the implementation and management of overall administration. It coordinates and formulates policies on admission and academic regulations, as well as provides support to facilitate research and learning among postgraduate students.



# Universiti Teknologi MARA (UiTM) :

## Motto, Philosophy, Vision, Mission and Objectives



### **Motto**

“Endeavour, Religious, Dignified”



### **Philosophy**

Every individual has the ability to attain excellence through the transfer of knowledge and assimilation of moral values so as to become professional graduates capable of developing knowledge, self, society and nation.



### **Vision**

To establish UiTM as a Globally Renowned University of Science, Technology, Humanities and Entrepreneurship



### **Mission**

To lead the development of agile, professional Bumiputeras through state-of-the-art curricula and impactful research



### **Objectives**

- To expedite accessibility to higher education
- To provide world-class education
- To offer competitive academic programmes that fulfil market needs, spearhead national development and promote global prosperity
- To produce well-balanced, entrepreneurial graduates who are globally competent
- To strengthen the internationalization of values via enhancement programmes
- To sustain organizational excellence through effective and efficient governance
- To champion impactful research through stronger research ecosystem
- To strengthen strategic alliance with alumni and industries
- To provide cutting edge ecosystem conducive for academic advancements
- To regulate cost-effective financial practices towards organizational sustainability



## Institute of Postgraduate Studies (IPSis) : Motto, Vision, Mission and Objectives

The Institute of Postgraduate Studies (IPSis) of Universiti Teknologi MARA was established in April 1997, with the aim of strengthening the University's graduate programmes. Its motto, vision, mission and objectives are as stated below:



### **Motto**

"Soaring You to Greater Heights... Degree by Degree"



### **Vision**

To be at the forefront of scholarship that enhances academic advancement at the graduate level, in the pursuit of academic excellence and world class standards of graduate education.



### **Mission**

Enhance the community of graduates who are constantly promoting the advancement of knowledge through academic study and research culture.



### **Objectives**

- To be the center for administration and management for postgraduate studies for UiTM
- To broaden postgraduate learning opportunities globally
- To preserve scholastic quality of postgraduate studies
- To establish policies & procedures pertaining to postgraduate studies

# UiTM Postgraduate Society (UiPS)



## INTRODUCTION

UiTM Postgraduate Society commonly known as UiPS, was established in 2006. Historically, the society itself was initiated by thirty Master's Degree and PhD students before eventually grew to 3600 members ranging from various courses and faculties. The slogan "Together We Strive Towards Excellence" holds a significant ideology towards the success of research quality for the benefit of the nation and society. Not only that, UiPS has become the main support system in facilitating students' affairs from academic and non-academic perspectives. Another essential purpose of UiPS's establishment is to enrich the lives and study experience of postgraduate students by conducting various impactful physical and virtual events.

As in 2021, UiPS comprises 20 committee members from different faculties, cultures and areas of expertise with a sole purpose to cater to specific needs of the society's operations. UiPS is led by high committee members with wide cumulative management experience, assisted by business-minded entrepreneurship exco, diplomatic international affairs exco, resourceful student development and research exco, adaptive community outreach exco, energetic student affairs exco, creative multimedia exco, seasoned industry engagement exco as well as renowned faculty representatives.

### 1.1 Objectives

There are four keywords associated with this society; social networking, skills, platform and research culture. It is believed that these keywords emerge as a contributive tool of assistance among the postgraduate members. As we know, the journey of postgraduate studies is an uphill battle, thus, UiPS strives to become an adversary to ensure that all members are given an equal opportunity to succeed. There are three main objectives of UiPS:

1. Providing a platform for social networking so members can be inter-connected, physically (organising events and activities) and virtually.
2. Enhancing and encouraging members to develop mobility skills through classes, workshops and training sessions.
3. Supporting the Institutes of Graduate Studies (IPSIS) on promoting research culture among members.

## 1.2 List of activities from UiPS

- Cross Cultural Integration
- We Care We Share 2.0: With Rohingya Kids
- Cancer Kids Visit
- C.A.K.A.P.: Communication Kickstart Programme
- Webinar ( How To Collect Data Online Effectively, Psychological Well-Being for Postgraduate Students, Quantitative Research Methodology, Effective Literature Search Using Google Scholar, Strategies to Graduate On Time (GOT), Developing PhD Proposal, and Managing a Supervisor-Student Relationship)
- Charity Work and Programme with Rumah Kasih Harmoni, Sg. Buloh
- IG Live session with UiPS committees
- Postgraduate New Normal Video Submission
- QUIPS ( Quizzes about UiPS )
- Entrepreneurship Talk webinar series
- Talk with the Dean
- Lepak Teh Tarik session
- Annual Grand Meeting (AGM)
- Projek Murni (Collaboration with Rumah Kasih Harmoni)
- Sahur with RKH Kids

Various activities conducted to assist members to travel the journey and obtain the most precious experience.

## 1.3 Merchandise

Our EXCLUSIVE UiPS MERCHANDISE is available! Check out our Official Postgraduate Jersey-ish T-Shirt, Face Mask and Lanyard and start placing your order.

Merchandise : <https://www.instagram.com/p/CPCkqjhJzTd/>

Kindly contact us through various channel as stated below:

Facebook : [https://m.facebook.com/profile.php?id=100066003638605&ref=content\\_filter](https://m.facebook.com/profile.php?id=100066003638605&ref=content_filter)

Instagram : [https://www.instagram.com/uitm\\_uips/](https://www.instagram.com/uitm_uips/)

Linkedin : <https://www.linkedin.com/company/uitm-postgraduate-society>

Telegram : <https://t.me/uitmpostgraduatesocietygroup>



# IPSis Directory

No	Name	Position	Telephone	E-mail
<b>Dean's Office</b>				
1	Prof. Ir. Dr. Zuhaina Hj. Zakaria	Dean	03-5544 4708	zuhainaz@uitm.edu.my
2	Assoc. Prof. Dr. Khalilah Abdul Khalil	Deputy Dean	03-5544 4718	khalil552@uitm.edu.my
3	Mrs. Norfaezan Abd Aziz	Senior Secretary	03-5544 4708	norfaezan@uitm.edu.my
<b>Administration</b>				
1	Mrs. Zuraini Mohamed Idris	Senior Assistant Registrar	03-5544 4709	zuraini9442@uitm.edu.my
2	Mr. Mohd Azrul Zakaria	Senior Graphic Assistant	03-5544 4739	azrul1438@uitm.edu.my
3	Mrs. Nurul Akma Abdul Rahim	Executive Officer	03-5544 4714	n_akma@uitm.edu.my
4	Mrs. Nur Idune Hayana Che Mohamed	Senior Clerk	03-5544 4719	nuridune@uitm.edu.my
5	Mrs. Nazirah Abd Majid	Clerk	03-5544 4725	nazirahmajid@uitm.edu.my
6	Mr. Zulkadri Ahmad Dayarbi	Senior Operation Assistant	03-5543 8439	zulkadri@uitm.edu.my
<b>Academic Affairs</b>				
1	Assoc. Prof. Sr Gs Ts. Dr. Khairul Nizam Tahar	Head of Graduate Studies	03-5544 4339	khairul0127@uitm.edu.my
2	Mrs. Nur Diyana Mat Turidi	Assistant Registrar	03-5544 4734	diyanaturidi@uitm.edu.my
3	Mrs. Nadiatul Indah Mohd Tahir	Senior Executive Officer	03-5544 4712	indah@uitm.edu.my
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6	Mrs. Nur Hanisah Abdullah Sani	Senior Clerk	03-5544 4722	nurhanisah3525@uitm.edu.my
7	Ms. Zainur Syakirah Zainudin	Clerk	03-5544 4715	zainur@uitm.edu.my
<b>ICT</b>				
1	Mr. Azizul Arif Ahmad Zaki	Senior Assistant IT Officer	03-5544 4706	jep@uitm.edu.my
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3	Mr. Syaiful Anuar Ramlee	Clerk	03-5544 4720	syaifulanuar@uitm.edu.my
<b>Academic Development, Resources and Students Department</b>				
1	Sr. Dr. Siti Mazzuana Shamsuddin	Head of Graduate Studies	03-5544 4705	mazzuana@uitm.edu.my
2	Mrs. Zuraini Mohamed Idris	Senior Assistant Registrar	03-5544 4709	zuraini9442@uitm.edu.my
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4	Mrs. Khuzaimah Ab Rahman	Senior Clerk	03-5544 4730	khuza018@uitm.edu.my

No	Name	Position	Telephone	E-mail
<b>Strategic Planning &amp; Academic Quality</b>				
1	Assoc. Prof. Ts. Dr. Muhamad Fairus Kamaruzaman	Head of Graduate Studies	03-5544 8408	muhamadfairus@uitm.edu.my
2	Mrs. Nur Diyana Mat Turidi	Assistant Registrar	03-5544 4734	diyanaturidi@uitm.edu.my
3	Mrs. Nur Salsabiella Rahimi	Clerk	03-5544 4727	salsabiella6699@uitm.edu.my
<b>Recruitment and Admission</b>				
1	Dr. Asiyah Kassim	Head of Graduate Studies	03-5543 8532	asiyah@uitm.edu.my
2	Dr. Suffian Hadi Ayub	Coordinator (Promotion)	03-5543 8531	suffianhadi@uitm.edu.my
3	Mrs. Siti Norul Jannah Mohamed Azizi	Executive Officer	03-5544 4733	noruljannah@uitm.edu.my
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5	Mrs. Rohaida Abdul Ghani	Senior Clerk	03-5544 4716	rohaida319@uitm.edu.my
6	Mrs. Siti Nurdini Mohd Najid	Clerk	03-5544 4729	siti_nurdini@uitm.edu.my
7	Muhammad Firdaus Abdul Rahim	Clerk	03-5544 4723	firdausrahim@uitm.edu.my
8	Mrs. Nurul Hidayah Omar	Clerk	03-5544 4702	hidayahomar@uitm.edu.my

## Bursary Office Directory

No	Name	Position	Telephone	E-mail
1	Noor Faizatul Fariza Binti Mohd Isa	Senior Assistant Registrar Bursary	03-5544 4836	ffariza@uitm.edu.my
2	Azuan Sof Bin Abdul Adzis	Senior Assistant Accountant	03-5544 3428	azuansof@uitm.edu.my
3	Irmadiyana Binti Idris	Assistant Accountant	03-5544 3396	irmadiyana@uitm.edu.my
4	Fatinhanum Binti Yusoff	Senior Clerk (Bursary)	03-5544 3569	fatinhanum@uitm.edu.my
5	Nur Faezah Binti Abdul Shukor	Clerk (Bursary)	03-5544 8075	faezah4298@uitm.edu.my
6	Ahmad Zaki Bin Ilyas	Clerk (Bursary)	03-5544 3397	zakiiyas@uitm.edu.my

## Faculty's Directory - Main Campus

Faculty	KPPS	Campus	Contact Detail
ACCOUNTANCY	Assoc. Prof. Dr. Norziation Ismail Khan	Puncak Alam	03 - 5544 4972 norzi153@uitm.edu.my
COLLEGE OF BUILT ENVIRONMENT	Assoc. Prof. Sr. Dr. Rohayu Ab Majid	Shah Alam	03 - 5521 1567 rohayumajid@uitm.edu.my
BUSINESS MANAGEMENT	Assoc. Prof. Dr. Keshminder Singh Jit Singh	Puncak Alam	03 - 3258 5044 keshm967@uitm.edu.my
ARSHAD AYUB GRADUATE BUSINESS SCHOOL (AAGBS)	Dr. Wahida Ahmad	Shah Alam	03 - 5544 4696 wahida@uitm.edu.my
HOTEL & TOURISM MANAGEMENT	Assoc. Prof. Dr. Mazlina Mahdzar	Puncak Alam	03 - 3258 7705 nina@uitm.edu.my
INFORMATION MANAGEMENT	Assoc. Prof. Dr. Norjansalika Janom	Puncak Perdana	03 - 7962 2126 norjansalika@uitm.edu.my
APPLIED SCIENCES	Assoc. Prof. Ts. Dr. Nor Dalila Nor Affandi	Shah Alam	03 - 5544 4548 dalila@uitm.edu.my
COMPUTER & MATHEMATICAL SCIENCE	Assoc. Prof. Dr. Norjansalika Janom	Shah Alam	03 - 03-5521 1204 norjansalika@uitm.edu.my
HEALTH SCIENCES	Assoc. Prof. Dr. Farah Ayuni Shahafea @Shafie	Puncak Alam	03 - 3258 4300 farahayuni@uitm.edu.my
COLLEGE OF ENGINEERING	Assoc. Prof. Dr. Sheila Belayutham	Shah Alam	03 - 5543 5123 sheila6913@uitm.edu.my
SPORT SCIENCE & RECREATION	Dr. Norasrudin Sulaimani	Shah Alam	03 - 5544 2912 noras878@uitm.edu.my
MEDICINE	Assoc. Prof. Dr. Noor Shafina Mohd Nor	Sungai Buloh	03 - 6126 5000 drshafina@uitm.edu.my
DENTISRY	Dr. Farha Ariffin	Sungai Buloh	03 - 6126 6464 drfarha@uitm.edu.my
PHARMACY	Dr. Hannis Fadzillah Mohsin	Puncak Alam	03 - 3258 4694 hannis@uitm.edu.my
CREATIVE ART	Dr. Nurul Huda Mohd Din	Shah Alam	03 - 5544 2972 huda_din@uitm.edu.my
ADMINISTRATIVE SCIENCE & POLICY STUDIES	Dr. Sarina Othman	Shah Alam	03 - 5544 4173 sarina583@uitm.edu.my
EDUCATION	Assoc. Prof. Dr. Harrinni Md Noor	Puncak Alam	03 - 3258 4920 harrinni@uitm.edu.my
LAW	Dr. Siti Sarah Sulaiman	Shah Alam	03 - 5521 1037 siti_sarah@uitm.edu.my
MALAYSIAN INSTITUTE OF TRANSPORT (MITRANS)	Assoc. Prof. Dr. S. Sarifah Radiah Shariff	Shah Alam	03 - 5544 2752 radiah@uitm.edu.my
ACADEMY OF LANGUAGE STUDIES	Dr. Zaemah Abd Kadir	Shah Alam	03 - 5544 2407 zaemah@uitm.edu.my

Faculty	KPPS	Campus	Contact Detail
ACADEMY OF CONTEMPORARY ISLAMIC STUDIES (ACIS)	Dr. Rafeah @ Rapengah Saidon	Shah Alam	03 – 5544 2677 rafeahs@uitm.edu.my
ACCOUNTING RESEARCH INSTITUTE (ARI)	Prof. Norhayati Mohamed	Shah Alam	03 – 5544 7910 norha614@uitm.edu.my
MASS COMMUNICATION (MC)	Assoc. Prof. Dr. Ahlam Abdul Aziz	Shah Alam	03 – 5544 4882 ahlam@uitm.edu.my

## Branches Directory

Campus	KPPS	Contact Detail
Melaka (Lendu, Bandaraya Melaka, Jasin)	Dr. Rizwan Abu Karim	06 - 558 2000 rizuwan305@uitm.edu.my
Kelantan (Kota Bharu)	Dr. Che Mohd Syaharuddin Che Cob	09 - 741 7798 syaha@uitm.edu.my
Kedah (Sungai Petani)	Dr. Hafizah Besar Sa'aid	04 - 456 2150 fizah598@uitm.edu.my
Perak (Seri Iskandar)	Assoc. Prof. Dr. Suraya Masrom	05 - 374 3577 suray78@uitm.edu.my
Pahang (Jengka)	Assoc. Prof. Ts. Dr. Nurul Husna Mohd Hassan	09 - 460 2408 nurulhusna@uitm.edu.my
Johor (Segamat & Pasir Gudang)	Dr. Nurul Aini Harun	017-915 9583 ainiharun@uitm.edu.my
Pulau Pinang (Permatang Pauh)	Dr. Norhusna Mohamad Nor	04 - 382 2539 norhusna8711@uitm.edu.my
Perlis (Arau)	Dr. Rizana Yusof	04 - 988 2000 rizana@uitm.edu.my
Terengganu (Dungun)	Dr. Zalinawati Abdullah	09 - 953 8489 zalin5026@uitm.edu.my
Negeri Sembilan (Kuala Pilah)	Dr. Nur Rahimah Said	06 - 483 2186 nurra1435@uitm.edu.my
Sabah (Kota Kinabalu)	Assoc. Prof. Dr. Hendry Joseph	088 - 325 161 hendry@uitm.edu.my
Sarawak (Kota Samarahan)	Assoc. Prof. Dr. Chung Siew Mee @ Ellen Chung	082 - 677 382 ellencsm@uitm.edu.my

# Duration of Study

## BY RESEARCH

Mode of study	Masters (semester)		Doctorate (semester)	
	Minimum	Maximum	Minimum	Maximum
Full-time	3	6	5	14
Part-time	4	8	5	14

## BY COURSEWORK

Mode of study	Masters (semester)		Doctorate (semester)	
	Minimum	Maximum	Minimum	Maximum
Full-time	2 3 4	3 4 5	6	10
Part-time	2 3 4 5	4 6 8 10	6	12

# Academic Calendar Semester October 2024

## Registration Activities

1. Research	
• Registration Date for <b>NEW</b> Postgraduate Students	16 September 2024 - 3 January 2025
• Registration Date for <b>RETURNING</b> Postgraduate Students	30 September 2024 - 21 October 2024
2. Coursework & Mixed Mode	
• Registration Date for <b>NEW</b> Postgraduate Students	16 September 2024 - 30 September 2024
• Registration Date for <b>RETURNING</b> Postgraduate Students	30 September 2024 - 21 October 2024
3. Deferment of Registration to March 2025 Intake (New Students Only)	
• Due Date of Application for Deferment of Registration (Research/Coursework/Mixed Mode)	31 December 2024

## Research

1. Continuation Appeal of Study	29 November 2024
2. Research Progress Submission Report by Students to Faculty/Campus	20 January 2025
3. Due Date for Thesis Submission Semester October 2024	28 February 2025
4. RESUFO (Screen Open)	30 September 2024 – 21 October 2024
5. D10 & D11 Status (for students who exceeding maximum duration of Study) - JKIPA March 2025	5 March 2025
6. Virtual Seminars	
• IGS Research Skill Seminars – Series 4/2024	5 - 6 November 2024
• IGS Research Skill Seminars – Series 1/2025	14 - 15 January 2025

## Coursework

1. Appeal for Continuation of Study	30 August 2024 - 12 September 2024
2. Course Registration	25 September 2024 - 28 October 2024
3. Add & Drop of Courses	25 September 2024 - 28 October 2024
4. Validation of Registered Courses	1 November 2024 - 17 November 2024
5. Appeal for Re-Marking of Final Examination / Assessment Result (August 2024)	30 August 2024 - 12 September 2024
6. SuFO (Screen Open)	6 January 2025 - 9 February 2025
7. Final Assessment / Examination Activities	
• Date of Final Assessment / Examination	3 February 2025 - 23 February 2025
• Announcement of Semester October 2024 Assessment / Examination Result	14 March 2025
• Appeal for Re-Marking of Final Examination / Assessment Result (February 2025)	14 March 2025 - 27 March 2025



Mixed Mode	
1. Thesis submission for viva examination	29 Nov 2024 (PhD) 10 Jan 2025 (MSc)
2. Final thesis submission after correction (PhD & MSc)	21 February 2025

Fees (Research / Coursework / Mixed Mode)	
1. Due Date of Tuition Fees Payment	29 November 2024
2. Fees Deferment	
• Online Application	27 September 2024 - 25 November 2024
• Result of Application	29 November 2024
• Last Date of Fees Payment for Successful e-Deferment Application (Note: Please log on to <a href="https://online.uitm.edu.my/ipsis/deferment/feedeferment/">https://online.uitm.edu.my/ipsis/deferment/feedeferment/</a> for application's result on <b>22 Nov 2024</b> )	10 January 2025

Academic Appeal / Activities (Coursework/Research/Mixed Mode)		
1. Appeal for Changing Mode / Programme / Campus	Session Oct 2024	Session March 2025
	12 October 2024	28 March 2025
2. Application Deadline for Special Leave (CK) / Deferment of Academic Semester (TG)	13 January 2025	
3. Due Date for Faculty / Campus to Update Graduation Date	18 March 2025	
4. Due Date to update MUET status (Graduation requirement for International Students who have been attended English Proficiency Course (EPC) class)	23 April 2025	

UiTM Postgraduate Teaching Assistant (UPTA) Activities	
1. UPTA Online Application	16 Sep - 9 Oct 2024
2. UPTA Selection by Faculty	10 Oct 2024 - 15 Oct 2024
3. UPTA Offer Letter Issuance	16 - 20 Oct 2024
4. UPTA Report Duty	21 Oct 2024

## Lecture Week (Semester October 2024)

ACADEMIC SESSION 1 2024/2025 (Oct 2024 – Feb 2025)		
ACTIVITY	PERIOD	DURATION
Lecture 1	7 October – 17 November 2024 * 6 October – 16 November 2024	6 weeks
Mid-Semester Break	18 – 24 November 2024	1 week
Lecture 2	25 November – 22 December 2024 *24 November <sup>1</sup> – 21 December 2024	4 Weeks
Special Break	23 – 29 December 2024 (Christmas: 25 Dec 2024)	1 week
Lecture 3	30 December 2024 – 26 January 2025	4 weeks
English Exit Test (Speaking)	27 January – 2 February 2025	1 week
Revision Week	27 January – 2 February 2025	1 week
Final Examination / Assessment & EET (Writing)	3 – 23 February 2025	3 weeks
Semester Break	24 February – 23 March 2025	4 Weeks

\*Note: [\*] For Kedah / Kelantan / Terengganu / Johor Only.

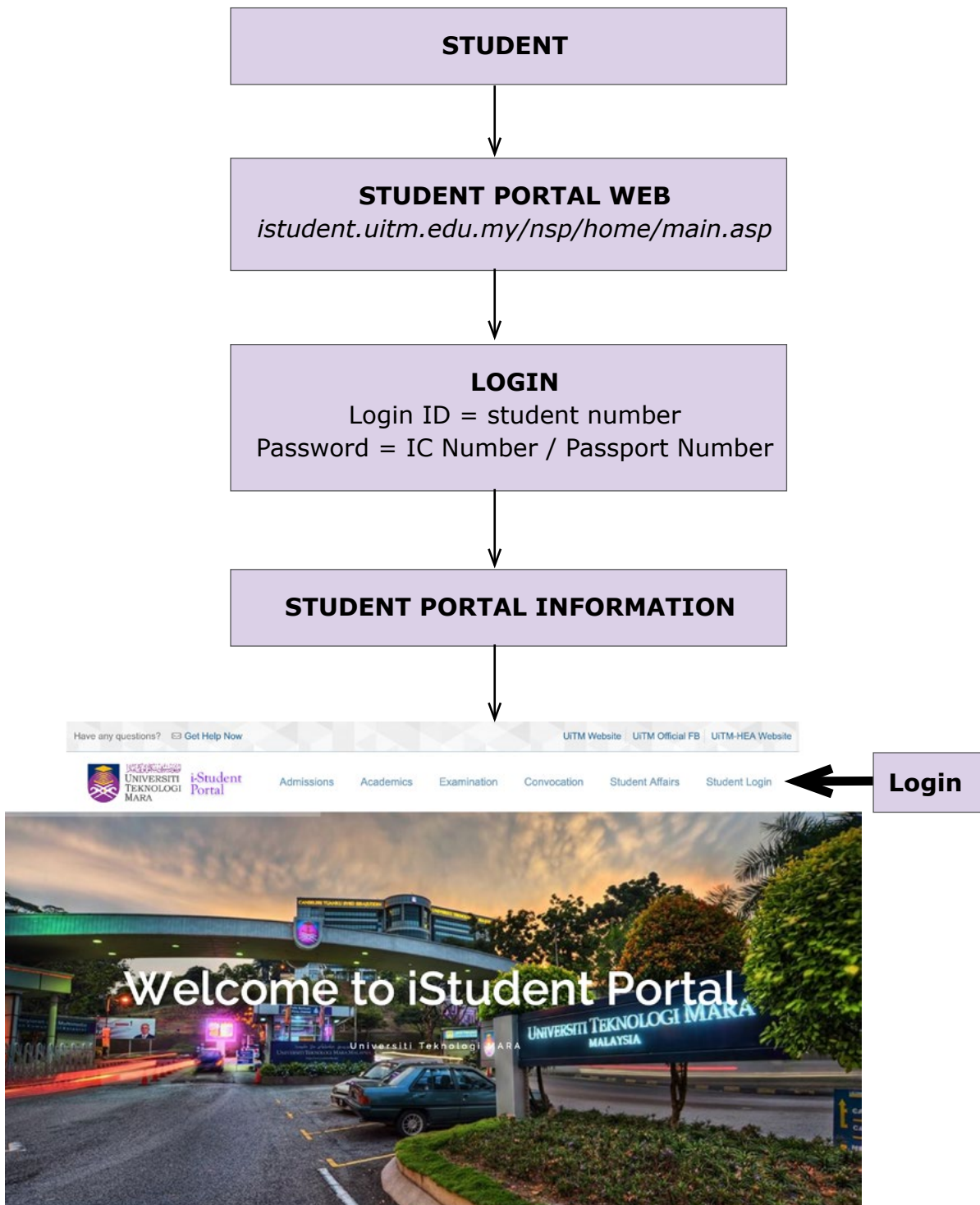
# Course Registration

## Course Registration Process for NEW and RETURNING STUDENTS

LOCAL STUDENT WITH ACTIVE STATUS		
No.	Activities	Action
1	<p>Go to student portal to begin registration process</p> <p><b>Complete ReSUFO</b> <b>How to complete ReSUFO?</b></p> <ul style="list-style-type: none"> <li>• Login student portal</li> <li>• Click on i-learn logo</li> <li>• i-Learn screen will appear. Status SuFo Evaluation shown 'Incomplete' means that student have not complete the ReSuFO. Click IGS200 to complete it.</li> <li>• Click "Start Evaluation"</li> <li>• Answer all questions and click "Submit"</li> <li>• Your status should change to "Completed"</li> <li>• After several hours, you can login back to Student portal and register.</li> </ul>	Student
2	<p>Go to student portal to continue registration process (allow a few hours for ReSUFO to update)</p> <p><i>*Follow the instructions specified.</i></p>	Student
3	<p>Refer to <b>ONLINE REGISTRATION FOR RETURNING POSTGRADUATE STUDENTS (RESEARCH) (Student Manual)</b> <a href="https://ipsis.uitm.edu.my/images/pdf/researchregister-manual.pdf">https://ipsis.uitm.edu.my/images/pdf/researchregister-manual.pdf</a></p>	Student

INTERNATIONAL STUDENT WITH ACTIVE STATUS		
No.	Activities	Action
1	<p>Registration: <b>Kindly fill the online registration through your i-student portal.</b></p>	Student
2	<p>Check student status and obtain endorsement from Faculty's Postgraduate Coordinator.</p>	Student & Faculty's Postgraduate Coordinator
3	<p>Submit endorsed Registration Form to IGS.</p>	Student & IGS
4	<p>Student obtains the latest billing from <b>Bursary for International Student, Zone 7, Office of International Affairs. Payment can be made at the Bursary or any Bank Islam branch.</b> <i>*Please keep the receipt as proof of payment.</i></p>	Student and Bursary

# Login To UiTM Student Portal



# Financial Aids For Postgraduate Students

SCHOLARSHIP / LOANS	CONTACT
<p><b>UPTA - UiTM Postgraduate Teaching Assistant</b></p> <p>This UiTM Postgraduate Teaching Assistant Scheme provides financial aid for the students to support their studies. The students are required to serve the faculty as the teaching assistants for a maximum of six hours with RM25 per hour wage.</p> <p>* for international &amp; local students</p>	<p>03-5543 8438 / 8555  <a href="https://ipsis.uitm.edu.my/index.php/upta">https://ipsis.uitm.edu.my/index.php/upta</a></p>
<p><b>Skim Pembiayaan Pendidikan PTPTN</b></p> <p>PTPTN Education Loan Scheme was established to give educational loans to students studying at Higher Education Institutions (HEIs) local. This funding will allow students to pay full or partial tuition fees and living costs during the period of their studies at university. Thus, the scheme is open up more opportunities for all groups of students to pursue higher education.</p> <p>* for local students only</p>	<p>03-2080 4455  <a href="https://www.ptptn.gov.my/">https://www.ptptn.gov.my/</a></p>
<p><b>UiTM Endowment Programme</b></p> <p>UiTM is providing an opportunity for excellent Malaysian and international students to pursue their undergraduate and postgraduate studies at Universiti Teknologi MARA (UiTM) by offering them the UiTM Endowment Scholarship, the first of its kind in UiTM. The scholarship will not only cover academic tuition fees but also a rewarding monthly allowance. For the year 2020, more than 50 scholarships will be awarded to selected students categorised as follows:</p> <ul style="list-style-type: none"> <li>Undergraduate scholarships for Malaysian citizens</li> <li>Postgraduate scholarships for Malaysian citizens</li> <li>Postgraduate scholarships for overseas students studying at UiTM in the stipulated prioritised areas.</li> </ul> <p>The best candidates who have been offered to further their studies full time at Universiti Teknologi MARA are invited to apply for the UiTM Endowment Scholarship.</p>	<p>03-5543 5966  <a href="https://endowment.uitm.edu.my">https://endowment.uitm.edu.my</a></p>
<p><b>Conference Support Fund (CSF)</b></p> <p>The aim of the Conference Support Fund is to help students pay the fees for publishing papers and attending conferences, either locally or abroad. With this support, it is hoped that students will be able to effectively enhance their communication skills. It is also hoped that by continuously publishing papers in indexed and high quality conferences, the postgraduate students in UiTM can excel. To qualify for CSF, you'll need to:</p> <ul style="list-style-type: none"> <li>Be an active student</li> <li>Pursue a full-time Master's/Doctoral Degree by Coursework, Mixed Mode or Research</li> <li>Be clear from any financial support/scholarship except My Master and financial support in forms of educational loans (PTPTN, MARA, etc)</li> </ul>	<p><a href="https://ipsis.uitm.edu.my/index.php/csf">https://ipsis.uitm.edu.my/index.php/csf</a></p>
<p><b>Journal Support Fund</b></p> <p>The aim of the Journal Support Fund is to help the postgraduate students of UiTM to pay the publication fees and provide the opportunity for them to publish their research work in indexed journals. It is hoped that by continuously publishing in indexed and high quality journals, postgraduate students of UiTM can excel. To qualify for JSF, you'll need to:</p> <ul style="list-style-type: none"> <li>Be an active student</li> <li>Pursue a full-time Master's Degree by research or PHD by coursework, mixed Mode or research</li> <li>Be clear from any financial support/scholarship except My Master and financial support in forms of educational loans (PTPTN, MARA, etc)</li> </ul>	<p><a href="https://ipsis.uitm.edu.my/in">https://ipsis.uitm.edu.my/in</a></p>

For further information please contact:

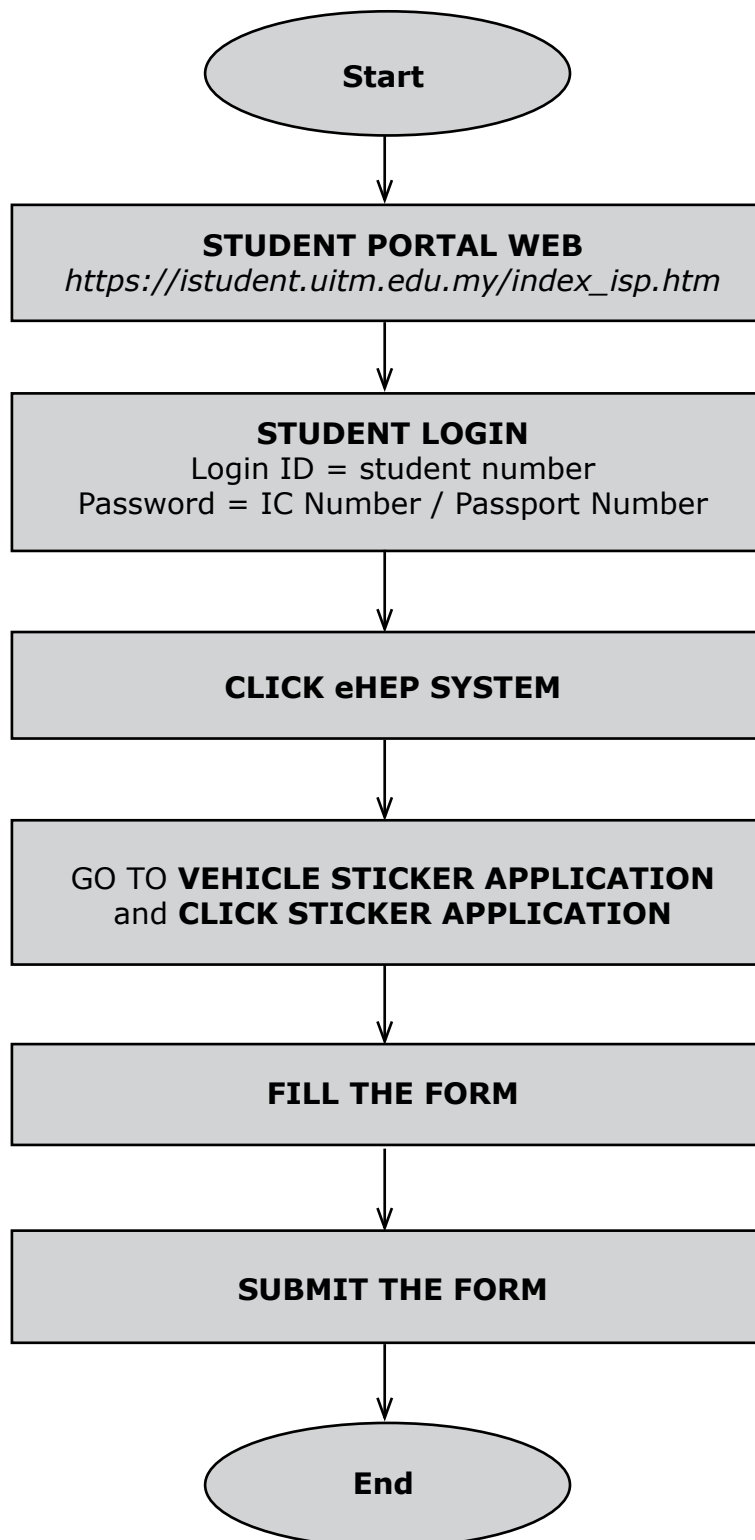
The Academic, Development, Resources and Students Department, Institute of Graduate Studies.

**Contact Person :**

Mrs. Nurul Akma Abdul Rahim : 03-5544 4714

Mrs. Khuzaimah A. Rahman : 03-5544 4730

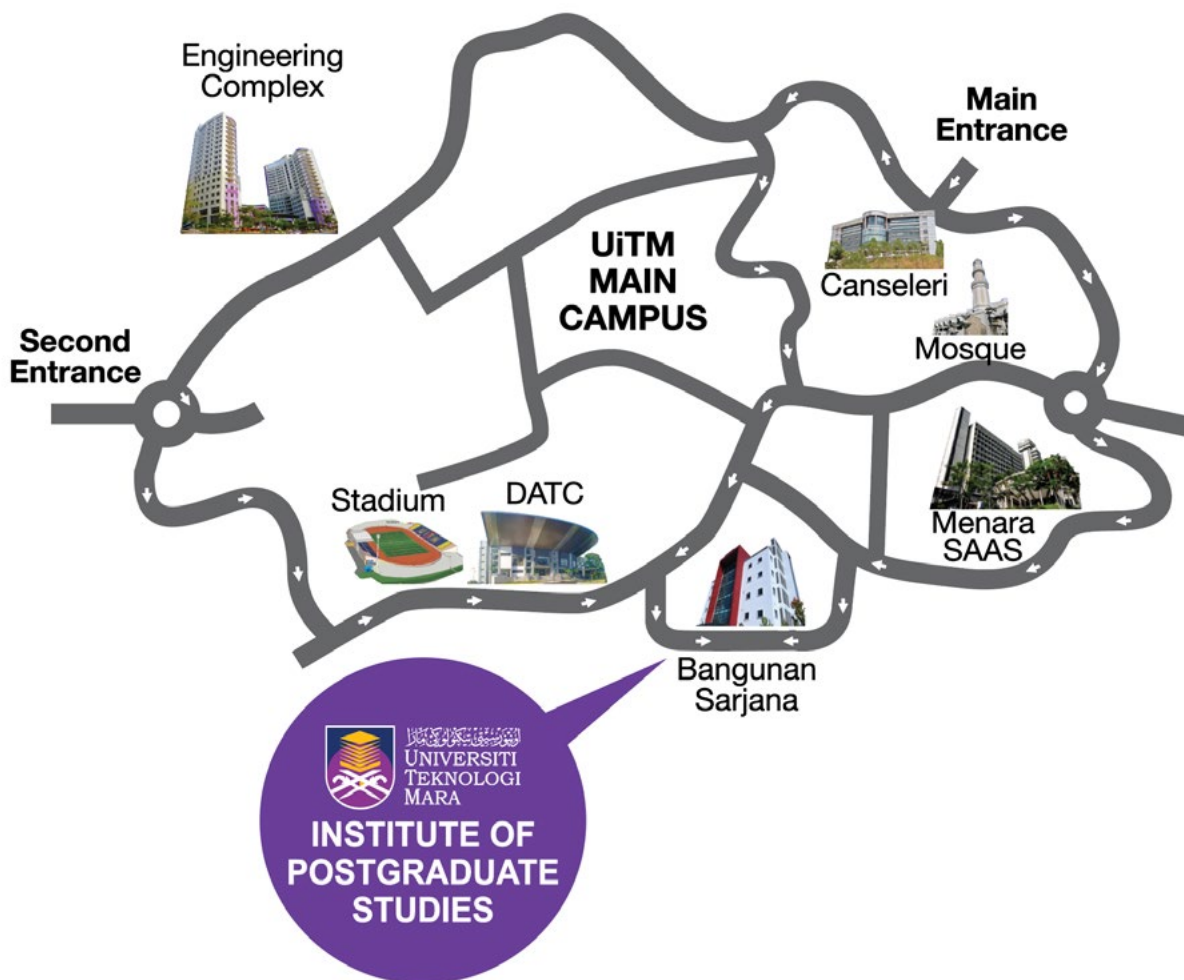
## Application for Student's Car Sticker



For application please visit : <http://istudent.uitm.edu.my>



## IPSis Location



Level 4 & 5,  
Bangunan Sarjana,  
Universiti Teknologi Mara,  
40450 Shah Alam,  
Selangor Darul Ehsan.

## University Songs

### UiTM Di Hatiku

Wujudmu Di Sini Di Tanah Anak Merdeka  
Bagai Obor Ilmu Memayungi Putra-Putrinya  
Pelopor Hidup Budaya Bangsa Agama ... Negara  
Pembentuk Akhlak Manusia Agar Jadi Sempurna

Ku Yang Melangkah Ke Sini Ingin Mempelajari  
Rahsia Di Muka Bumi Dengan Cara Hakiki  
Tunjukkan Aku Jalan Ilmu-Mu Untukku Menuju  
Destinasi Cita-Cita Negara Dan Bangsa

Majulah Bangsa.....  
Maju Negara.....  
Berkat Usaha Jaya Mara  
Kami Berikrar, Akan Berjasa  
Hingga Kita Berjaya ... Demi Bangsa

Watikah Yang Ku Miliki Kan Ku Semat Di Hati  
Janjiku Pada Pertiwi Untuk Menabur Bakti  
Ku Sempurnakan Seikhlas Hati Membela Negara  
Doa Restu Ayahbonda Ku Untuk Semua  
Uitm ... Usaha Taqwa Mulia

### Wawasan Setia Warga UiTM

Bersatu kita warga UiTM  
Kita bangsa perkasa  
Taat dan setia ku untuk negara  
Penuh semangat waja

Kita ... Jangan mudah terlupa  
Pengorbanan, perjuangan anak bangsa  
Kita ... Jangan mudah terleka  
Kemajuan, keamanan yang ada ..

Kita ... Berterima kasih  
Pada pemimpin-pemimpin negara  
Kita ... Rasa penuh bersyukur  
Kerahmatan, kemuliaan dari Nya

Kamilah .. Pendokong pewaris bangsa  
Kamilah .. Pendaulat bangsa malaysia  
Kamilah .. warga berwawasan  
Untuk ... negaraku...



Prepared by:

**INSTITUTE OF POSTGRADUATE STUDIES**

*<http://ipsis.uitm.edu.my>*