

**Arahan:**

1. Pelajar dikehendaki melengkapkan Bahagian I dan menyerahkan dua (2) salinan borang penilaian ini kepada Penyelia Utama.
2. Penyelia Utama dikehendaki menyerahkan borang penilaian ini kepada Ketua Pusat Pengajian Siswazah Fakulti.
3. Penilai membuat keputusan permohonan setelah mendengar pembentangan penyelidikan pelajar.

**Instructions:**

1. Student must complete Section I and submit two (2) copies of the assessment form to the Main Supervisor.
2. The Main Supervisor submits the assessment forms to the Head of Graduate Studies Faculty.
3. The Assessor makes decision once student has presented his / her research report.

**BAHAGIAN I : MAKLUMAT AM**

## SECTION I: General Information

<b>Nama</b> Name	:	.....
<b>No. K.P. Baru</b> I.C No/Passport No.	:	.....
<b>No. Kad Pelajar</b> Student ID No	:	.....
<b>Kod Program</b> Programme Code	:	.....
<b>Fakulti</b> Faculty	:	.....
<b>Tajuk Penyelidikan</b> Title of Research	:	.....
<b>Semester:</b> Semester		
	<b>SEPTEMBER</b> September	<input type="checkbox"/>
	<b>MAC</b> March	<input type="checkbox"/>
<b>Tahun:</b> Year		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

PENYELIA SUPERVISOR	NAMA NAME	FAKULTI / INSTITUSI FACULTY / INSTITUTION
<b>Penyelia Utama</b> Main Supervisor		
<b>Penyelia Bersama</b> Co-Supervisor		

**BAHAGIAN II (Diisi oleh Penilai. Bulatkan yang berkenaan)**

## SECTION II (To be completed by the Assessor. Please circle the appropriate descriptor.)

(A)	EXISTING RESEARCH WORK			
	NO.	ASPECTS OF ASSESSMENT	BELOW EXPECTATIONS (1)	MEET EXPECTATIONS (2)
1.	Title of Research	Not clearly defined	Clearly defined	Very clearly defined
			<b>1</b>	<b>2</b>
2.	Background & Problem Statement	Gap in the existing knowledge not clearly identified	Gap in the existing knowledge clearly identified	Gap in the existing knowledge very clearly identified
			<b>1</b>	<b>2</b>
3.	Research Objectives	Objectives are missing or not clear and overlapping	The objectives are clear	The objectives are very clear and concisely stated
			<b>1</b>	<b>2</b>

NO.	ASPECTS OF ASSESSMENT	BELOW EXPECTATIONS (1)	MEET EXPECTATIONS (2)	EXCEED EXPECTATIONS (3)
4.	Significance of Research	Importance is addressed but is not convincingly stated	Topic is justified and will likely lead to an actual contribution	Significance of research is clearly identified and will lead to an actual contribution
		<b>1</b>	<b>2</b>	<b>3</b>
5.	Conceptual Framework (if applicable)	Framework does not clearly describe the variables of study and the hypotheses to be tested	Framework clearly describes the variables of study and the hypotheses to be tested	Framework very clearly describes the variables of study and the hypotheses to be tested
		<b>1</b>	<b>2</b>	<b>3</b>
6.	Research Methodology	No clear description of research methods to be used	Clear description of research methods to be used	Very clear description of research methods to be used
		<b>1</b>	<b>2</b>	<b>3</b>
7.	Output of Research Achieved (Publication, Presentation and / or Awards)	Output not achieved	Output has been achieved	Output has been achieved beyond expectation
		<b>1</b>	<b>2</b>	<b>3</b>

**Important Note: All aspects of assessment must at least meet expectations (2) to be considered for upgrading.**

(B)	PROPOSED ADDITIONAL PHD SCOPE			
	NO.	ASPECTS OF ASSESSMENT	UNACCEPTABLE 1	ACCEPTABLE 2
1.	Research Objectives	The objectives are Short, Measurable, Achievable, Reliable and Timely but insufficient for PhD study	The objectives are Short, Measurable, Achievable, Reliable and Timely, and sufficient for PhD study	
		<b>1</b>	<b>2</b>	
2.	Conceptual Framework (if applicable)	New variables are not identified and no extension of theory is proposed	All new variables are identified and extension of theory is proposed	
		<b>1</b>	<b>2</b>	
3.	Research Methodology	Description of research methods is not clear and insufficient for PhD.	Very clear description and appropriate research methods to be used	
		<b>1</b>	<b>2</b>	
4.	Expected Output	No novelty	Has originality and novelty	
		<b>1</b>	<b>2</b>	
5.	Other comments	..... ..... ..... .....		

**Important Note: All aspects of assessment must be acceptable (2) to be considered for upgrading.**

<b>(C) STUDENT'S PERSONALITY</b>				
<b>NO.</b>	<b>ASPECTS OF ASSESSMENT</b>	<b>BELOW EXPECTATIONS (1)</b>	<b>MEET EXPECTATIONS (2)</b>	<b>EXCEED EXPECTATIONS (3)</b>
1	Oral Skills	Unclear – very difficult to understand message of what is being said (i.e. mumbling)	Clear and minimal mistakes in sentence structure and grammar	Speaks clearly and distinctly with no lapse in sentence structure and grammar usage.
		<b>1</b>	<b>2</b>	<b>3</b>
2	Research Leadership & Maturity	Lack of self-leadership.	Self-leadership and able to influence others.	Self-leadership and well matured.
		<b>1</b>	<b>2</b>	<b>3</b>
3	Self-Efficacy	Lack of self-confidence to control their behavioral	High of self-Confidence to control their behavioral.	Significantly high confidence to control their behavioral.
		<b>1</b>	<b>2</b>	<b>3</b>
4	Manner	Un-appropriate behavior and language	Acceptable behavior, well mannered, professionalism somewhat lacking.	Well-mannered and shows a professional behavior and language.
		<b>1</b>	<b>2</b>	<b>3</b>
5	Readiness and Motivation	Lack of readiness and motivation.	Acceptable readiness and motivation to pursue.	Significantly high readiness and motivation.
		<b>1</b>	<b>2</b>	<b>3</b>

**Important Note: All aspects of assessment must be acceptable (2) to be considered for upgrading.**

### BAHAGIAN III : KEPUTUSAN PENILAI

SECTION III: Outcome by Assessor

<p><b>Sila tandakan (√)</b> (Please Tick (√))</p> <p><b>Penilai 1</b> Assessor 1 <input type="checkbox"/></p> <p><b>Penilai 2</b> Assessor 2 <input type="checkbox"/></p>	<p><b>Cadangan permohonan naiktaraf pelajar adalah:</b> Application for conversion of student's program is:</p> <p><b>Disokong</b> <input type="checkbox"/> Recommended</p> <p><b>Tidak Disokong</b> <input type="checkbox"/> Not Recommended</p>
<p><b>Nama Penilai:</b> Name of Assessor</p> <p>.....</p> <p><b>Tandatangan Penilai:</b> Signature of Assessor</p> <p>.....</p> <p><b>Tarikh:</b> Date</p> <p>.....</p>	