



GUIDELINES TO ATTEND AND SCHEDULE FOR IPSIS RESEARCH SKILLS SEMINAR

Platform: Webex & Zoom Meeting

- 1) Only students with ACTIVE academic status are allowed to attend the IPSis Research Skills Seminar Series. Students with **NON-ACTIVE** academic status (i.e. Dismissed [D10, D11]), and students who are on **NOT REGISTERED AS UiTM STUDENT YET, ON SPECIAL LEAVE (CK) and ON DEFERMENT OF SEMESTER (TG) are NOT ALLOWED to attend the seminar.**
- 2) Successful registrations will receive email with meeting link and seminar schedule no later than 4 days before the seminar.
- 4) The seminar will be organized online using Zoom meeting.
- 5) There are a total of eight (8) modules for the Research Skills Seminar. Please make sure that you attend each module starting from Module 1 to Module 8.
- 6) **THERE WILL BE AN ASSESSMENT AT THE END OF EACH MODULE. YOU NEED TO PASS (AVERAGE 50% FOR ALL 8 MODULES) TO PASS THIS SEMINAR.**
- 7) Students need to attend the seminar on the stipulated date ONLY.
- 8) **PLEASE MAKE SURE YOU FILL IN ALL ATTENDANCE FORM (WILL BE GIVEN AT THE END OF EACH. MODULE). Failure to fill in all attendance form will be considered as non-complete, and no certificate will be issued.**
- 8) Certificate will be made available a week after the seminar ends. The e-certificate can be downloaded through the following link: https://online.uitm.edu.my/ipsis/igs/cert/search_ic.cfm
- 9) Any queries should be addressed to pasp@uitm.edu.my
- 10) Cluster are as follows:

SCIENCE AND TECHNOLOGY CLUSTER

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|-----------------------------------|---|---------------------------|---|---|--|
| College of Built Environment (AP) | College of Engineering (CE) | Faculty of Dentistry (DS) | Faculty of Health Science (HS) | Faculty of Medicine (MD) | Malaysia Institute of Transport (MITRANS) (LT) |
| Applied Science (AS) | Faculty of Plantation and Agrotechnology (AT) | Faculty of Pharmacy (PH) | Faculty of Sports Science & Recreation (SR) | School of Computer & Mathematic Sciences (CS) | |

SOCIAL SCIENCE, BUSINESS MANAGEMENT & HUMANITIES

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|---|-------------------------------|---|---|------------------------------------|--|
| Faculty of Administrative Science & Policy Studies (AM) | College of Creative Arts (CA) | Faculty of Communication & Media Studies (MC) | Faculty of Education (ED) | Faculty of Law (LW) | Faculty of Hotel & Tourism Management (HM) |
| Academy of Contemporary Islamic Studies (IC) | Faculty of Business (BA) | Faculty of Accountancy (AC) | Arshad Ayub Graduate Business School (AA) | Accounting Research Institute (AR) | School of Information Management (IM) |
| Academy of Language Studies (LG) | | | | | |

- 11) Please visit <https://online.uitm.edu.my/ipsis/seminar/> to register and get the schedule once you complete the registration