



Institut
Pengajian Siswazah

INTERNATIONAL STUDENT RECRUITMENT AGENT

A. APPLICATION REQUIREMENTS

1. Companies who are interested to become UiTM International Student Recruitment Agent must fulfill these requirements:
 - ii. Must be registered in Malaysia or in their home country.
 - iii. Provide a certificate of Suruhanjaya Syarikat Malaysia (SSM) - **for company registered in Malaysia**
 - iv. Provide a certificate of Registered of Company (ROC)/Business License - **for company registered outside Malaysia**
 - v. The companys' nature of business must be related to education/student recruitment and stated in SSM/ROC/Business License.
2. The completed application form should be emailed to agentrec@uitm.edu.my attention to Puan Salwani and Puan Zahrul Salmi.

B. COMPANY DETAILS

Company Name

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Company
Registration No.

Company Date
of Registration

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Company Address

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Postcode

City / State

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Country

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Phone Number

Fax Number

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Company Website

Email Address

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Company Directors

1)

2)

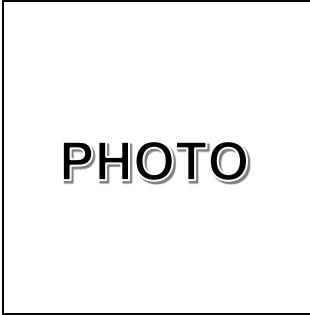
3)

Are you a Registered Recruitment Agent to other Educational Institutions in Malaysia?
If **YES**, kindly attach evidence (appointment letter/etc.)

YES

NO

C. CONTACT PERSON (REPRESENTATIVE)



Name :

Designation :

Identity Card No. / Passport No. :

Mobile Phone :

Email Address :

Signature : Date

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D. SUPPORTING DOCUMENTS

Please provide these documents:

- i. Company Profile
- ii. Certificate of Suruhanjaya Syarikat Malaysia (SSM) for company **registered in Malaysia.**
- iii. Certificate of Registered of Company (ROC) / Business License for company **registered outside Malaysia.**
- iv. Marketing Recruitment Plan - with a description of the strategies and activities planned to promote / recruit students.

E. FOR OFFICE USE ONLY

Application Status: **APPROVED** **NOT APPROVED**

Endorsed By: Date:

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Notes:

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