

DEFERMENT OF ACADEMIC SEMESTER

Instruction to students:

- 1. Student can apply for a deferment of academic semester (TG) due to unforeseen circumstances other than health-related reasons.
- 2. Applications can be made for a maximum of two (2) times for Master and four (4) times for PhD throughout the duration.
- 3. Processing fee of RM50.00 will be imposed by Bahagian Pengurusan Kewangan Pelajar (BPKP) to the successful application.
- 4. A completed application form must be submitted to the respective Faculty / Academic Centre / UiTM Branch Campus.

SECTION I (To be filled by student in CAPITAL LETTERS)			
Name:			
I.C No/Passport No.: Faculty Code:			
Student ID No.: Campus:			
Programme Code: Semester: Gender: Male Female			
Level of Study: Master PhD Mode of Study: Full Time Part Time FLP			
Mailing Address *()			
Postcode			
* Please tick (✓) for change of address			
Tel.No.: Mobile Phone No.			
E-mail:			
SECTION II			
Number of previous Deferment of Academic Semester (TG) (if any):			
Reasons for Application of Deferment (TG) (please attach supporting documents):			
I will re-register for semester: MARCH SEPTEMBER Year 2 0			
Student's Signature Date			

SECTION III (Student is required to get endorsement from the following departments)		
A. FACULTY	B. REMARKS	
Verified by KPPS		
COMPLY		
NOT COMPLY		
Signature		
	inate	
Section IV (Results of application	is subjected to JKAPS' approval)	
For office use only		
JKAPS' Result	APPROVED	
	NOT APPROVED	
Signature of JKAPS Chair		
Name and Official Stamp		
Date		

Important Notes: Criteria for Deferment of Academic Semester (TG)

- 1. Reasons other than own health issue
- 2. Appeal of Extension Study has been approved by Faculty/Academic Centre/Branch Campuses
- 3. Application entitlement

Master	Maximum two (2) within duration of study
PhD	Maximum four (4) within duration of study