

Institut Pengajian Siswazah

## ADD / DROP OF COURSES

## Instruction to candidates:

- 1. Submit completed application form to the Faculty within the stipulated period of time (refer to IPSis Academic Calendar).
- 2. Make three (3) copies of the completed application form.
- 3. Processing fee of RM100 will be generated by Bahagian Pengurusan Kewangan Pelajar (BPKP) and credited to the student study bills.

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SECTION III (Student is required to get endorsement from the following departments)	
A. FACULTY	B. Remarks
Endorsement by KPPS SUPPORTED	
NOT SUPPORTED	
NOT SUFFORTED	
Signature	
Name and Official Stamp	
Date	
SECTION IV (Results of application is subjected to JKAPS approval)	
For office use only	
JKAPS' Result APPROVED	
NOT APPROVED	
Signature of JKAPS Chairman	
Name and Official Stamp	
Date	