



**RAYUAN MENERUSKAN PENGAJIAN  
(KERJA KURSUS)  
APPEAL FOR CONTINUATION OF STUDY  
(COURSEWORK)**

**Arahan kepada pelajar:**

1. Majukan permohonan yang lengkap kepada Fakulti dalam tempoh 14 hari selepas tarikh rasmi status pelajar digugurkan (sila rujuk Kalendar Akademik IPSiS).
2. Sediakan tiga (3) salinan permohonan yang lengkap.
3. Yuran proses sebanyak RM50 akan dijana oleh Bahagian Pengurusan Kewangan Pelajar (BPKP) dan dikreditkan ke dalam bil pengajian pelajar selepas mendapat kelulusan.

*Instruction to candidates:*

1. Submit completed application form to the Faculty within 14 days after the revocation of student status (refer to IPSiS Academic Calendar).
2. Make three (3) copies of the completed application form.
3. Processing fee of RM50 will be generated by Bahagian Pengurusan Kewangan Pelajar (BPKP) and credited to the student study bills after the approval.

**BAHAGIAN I (Diisi oleh pelajar dengan menggunakan HURUF BESAR)**

*SECTION I (To be filled by student in CAPITAL LETTERS)*

<b>Nama:</b> <i>Name</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																														
<b>No. K.P Baru:</b> <i>I.C No/Passport No.</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>										<b>Kod Fakulti:</b> <i>Faculty Code</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td></tr> </table>																																			
<b>No. Kad Pelajar:</b> <i>Student ID No</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>										<b>Kampus:</b> <i>Campus</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																			
<b>Kod Program:</b> <i>Programme Code</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td></tr> </table>				<b>Semester:</b> <i>Semester</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td></tr> </table>				<b>Jantina:</b> <i>Gender</i>	<b>Lelaki</b> <i>Male</i>	<input type="checkbox"/>		<b>Perempuan</b> <i>Female</i>	<input type="checkbox"/>																																
<b>Peringkat Pengajian:</b> <i>Level of Study</i>	<b>Sarjana</b> <i>Master</i>	<input type="checkbox"/>		<b>Kedoktoran</b> <i>PhD</i>	<input type="checkbox"/>		<b>Mod Pengajian:</b> <i>Mode of Study</i>	<b>Sepenuh Masa</b> <i>Full Time</i>	<input type="checkbox"/>		<b>Separuh Masa</b> <i>Part Time</i>	<input type="checkbox"/>		<b>FLP</b> <i>FLP</i>	<input type="checkbox"/>																																
<b>Alamat Surat-Menyurat * ( )</b> <i>Mailing Address</i>	<table border="1" style="width:100%; height: 40px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																														
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*Jika ada perubahan alamat, sila tandakan ( ✓ ) <i>* Please tick (✓) for change of address</i>																																															
<b>No. Tel:</b> <i>Tel.No</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td></tr> </table>										<b>No. Tel. Bimbit:</b> <i>Mobile Phone No.</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																			
<b>E-mel:</b> <i>E-mail</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																														
<b>Biasiswa / Tajaan (jika ada):</b> <i>Scholarship / Funding (if any)</i>	<table border="1" style="width:100%; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																																														

**BAHAGIAN II (Diisi oleh pelajar)**

*SECTION II (To be filled up by students)*

<b>Status pemberhentian:</b> <i>Status of discontinue:</i>	D3	D4	D5	D6	GT		<b>(Sila tandakan (✓) pada kotak berkenaan)</b> <i>Please tick (✓) at relevant boxes</i>
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**Sebab-sebab rayuan meneruskan pengajian dibuat:**

*Reasons to appeal for continuation of study:*

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**(Jika ruang tidak mencukupi, sila lampirkan penerangan tambahan)**

*Please provide additional explanation in separate sheet if space not sufficient.*

**Saya mengaku segala maklumat yang diberi di atas adalah benar.**

*I hereby declare that all information provided is true.*

.....  
**Tandatangan Pelajar**  
*Student's Signature*

.....  
**Tarikh**  
*Date*

**BAHAGIAN III (Pelajar dikehendaki mendapatkan pengesahan daripada fakulti)**

SECTION III (Student is required to get endorsement from the faculty)

<p><b>A. FAKULTI</b> <i>Faculty</i></p> <p><b>Pengesahan Ketua Pusat Pengajian Siswazah (KPPS)</b> <i>Endorsement by KPPS</i></p> <p style="text-align: center;"><input type="checkbox"/> <b>Disokong</b> <i>Supported</i></p> <p style="text-align: center;"><input type="checkbox"/> <b>Tidak disokong</b> <i>Not supported</i></p> <p><b>Tandatangan</b> <i>Signature</i> .....</p> <p><b>Nama dan Cop Rasmi</b> <i>Name and Official Stamp</i> .....</p> <p><b>Tarikh</b> <i>Date</i> .....</p>	<p><b>B. CATATAN</b> <i>Remarks</i></p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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**BAHAGIAN IV (Permohonan tertakluk kepada keputusan Mesyuarat Jawatankuasa Kecil Akademik Pengajian Siswazah Fakulti – JKAPS dan kelulusan Jawatankuasa Induk Penilaian Akademik - JKIPA).**

Section IV (Results of application is subjected to JKAPS' supported and Faculty will forward the application to JKIPA for approval)

<p><b>Untuk Kegunaan Pejabat</b> <i>For office use only</i></p> <p><b>Keputusan JKAPS</b> <i>JKAPS' Result</i></p> <p style="text-align: center;"><input type="checkbox"/> <b>Disokong</b> <i>Supported</i></p> <p style="text-align: center;"><input type="checkbox"/> <b>Tidak disokong</b> <i>Not supported</i></p> <p><b>Tandatangan Pengerusi JKAPS</b> <i>Signature</i> .....</p> <p><b>Nama dan Cop Rasmi</b> <i>Name and Official Stamp</i> .....</p> <p><b>Tarikh</b> <i>Date</i> .....</p>	
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