



APPLICATION REQUIREMENTS / INSTRUCTIONS

1. Please read the instructions in this form carefully before completing it. Failure to adhere to the eligibility requirements and application procedures could lead to the application being rejected.
2. Applicants must be UiTM postgraduate students with an **ACTIVE** status.
3. All applicants are required to submit their application **60 DAYS** prior to the date of the commencement of activity with the following documents:

i. Application Form;	iv. Invitation Letter;
ii. Cover Letter from the Faculty / College / Branch / COE;	v. Competition Brochure (if applicable).
iii. Activity Paper Work (with details expenses);	iv. Student Overseas Trip Approval Letter

4. Completed form must be submitted to the address below or email to:

**Department of Academic Development, Resources & Students,
Institute of Postgraduate Studies,
Level 4, Bangunan Sarjana,
Universiti Teknologi MARA,
40450 Shah Alam, Selangor, MALAYSIA.**

Email: pasp@uitm.edu.my
Phone: 03-5544 4705 / 03-5544 4730

A. APPLICANT'S PARTICULARS

Name:																								
Student ID:							Programme Code:							Semester:										
IC No. / Passport No.:							Contact Number:																	
Current Address:																			Postcode					
E-mail:																								

B. ACTIVITY INFORMATION

Type of Activity: Please Tick (✓)

Virtual Mobility	<input type="checkbox"/>	Research Attachment	<input type="checkbox"/>	Summer Program MoU/MoA	<input type="checkbox"/>
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Venue of Activity:

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Date of Activity:

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Amount Applied:

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FOR OFFICE USE ONLY

The Committee of the Meeting recommended the following decision on

(Date of committee meeting)

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Results	Comment
<p>Accept <input type="checkbox"/></p>
<p>KIV <input type="checkbox"/></p>
<p>Reject <input type="checkbox"/></p>