


Instructions to candidate:

1. Ensure that the information needed in the form is complete before submission to the College / Faculty. Incomplete form will not be processed.
2. Thesis can only be accepted once the names of suggested examiners from supervisor has been sent to College / Faculty.
3. Please submit five (5) soft-bound copies of your thesis or digital thesis in PDF format and originality report with receipt of Thesis Examination Fees.
4. Please attach information about the publication for verification by the Main Supervisor.

Note: The student must fulfill a minimum publication requirement as follows:

Master by Research	ONE (1) indexed Publication* accepted as main or corresponding author (* indexed by SCOPUS / WoS / MyCITE or the journals listed for student from the respective colleges / faculties).
PhD by Research	Two (2) indexed publications*, with at least one (1) published, are required. The student must be the main or corresponding author for all publications (* indexed by SCOPUS / WoS / MyCITE or the journals listed for students from the respective colleges / faculties)

SECTION I (To be filled by student in CAPITAL LETTERS)

Name:	<input type="text"/>																									
I.C No/Passport No.:	<input type="text"/>																									
Student ID No.:	<input type="text"/>								Gender:	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>													
Programme Code:	<input type="text"/>				Mode of Study:	Full Time	<input type="checkbox"/>	Part Time	<input type="checkbox"/>	FLP	<input type="checkbox"/>															

SECTION II (Please complete)
Sponsoring Body (if any):

(Please attach a copy of sponsor's offer letter)

Thesis Title:

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Total of Word Count:

* Please refer to Appendix 1

Number of Publication:

* Please refer to Appendix 2

.....
Student's Signature

.....
Date

SECTION III (Student is required to get endorsement from the following parties)**A. Statement by Main Supervisor**

Please tick (✓)

I have reviewed the thesis above and confirm that:

- ☐ the thesis has been screened for plagiarism with similarity index of %
- ☐ the thesis has abide by the Postgraduate Academic Regulations and the guideline on thesis format.
- ☐ students have met the publication requirements as set out in Part II (Starting from September 2017 Cohort)
- ☐ the student's thesis has fulfilled the Master/PhD requirements.

Signature

Name and Official Stamp

Date

B. Endorsed by KPPS Faculty

Date of receipt of names of suggested examiners from supervisor:

		/			/	2	0		
Date			Month			Year			

Faculty action. Please tick (✓) for generating bills by the Bursary.

Thesis Fee**Local Student**

PhD RM 2000 ☐

Master RM 1000 ☐

International Student

PhD RM 4000 ☐

Master RM 2000 ☐

Signature

Name and Official Stamp

Date

C. Bursary

Verification by Bursary's officer

☐

Paid

Receipt No.:

☐

Sponsored Student

.....

Signature

Name and Official Stamp

Date

D. Acknowledged by KPS (Faculty)

I confirm that the above candidate has submitted five (5) copies of this thesis / digital thesis (PDF) for examination.

Signature:

Name and Official Stamp

Date

DOCTORAL DEGREE BY RESEARCH / MASTERS DEGREE BY RESEARCH***Social Sciences and Humanities***

		PhD		MASTER	
NO	FACULTY / ACADEMY / CENTRE	MIN	MAX	MIN	MAX
1	Faculty of Law	80,000	100,000	40,000	50,000
2	Academy of Language Studies			30,000	
3	Faculty of Administrative Science & Policy Studies				
4	Faculty of Art & Design				
5	Faculty of Education	70,000		25,000	
6	Faculty of Film, Theater & Animation	60,000		30,000	
7	Academy of Contemporary Islamic Studies (ACIS)	None		None	
8	Faculty of Communication & Media Studies	50,000		80,000	
9	Faculty of Music				

Business and Management

		PhD		MASTER	
NO	FACULTY / ACADEMY / CENTRE	MIN	MAX	MIN	MAX
1	Faculty of Accountancy	80,000	100,000	30,000	50,000
2	Faculty of Information Management				
3	Accounting Research Institute (ARI)				
4	Arshad Ayub Graduate Business School (AAGBS)	60,000			
5	Faculty of Business & Management				
6	Faculty of Hotel & Tourism Management				

** Malaysia Institute of Transport (MITRANS) – As according to specific research by Faculty.

Science and Technology

NO	FACULTY / ACADEMY / CENTRE	PhD		MASTER	
		MIN	MAX	MIN	MAX
1	Faculty of Applied Sciences	30,000	100,000	20,000	50,000
2	College of Built Environment				
3	College of Engineering				
4	Faculty of Computer & Mathematical Sciences				
5	Faculty of Dentistry				
6	Faculty of Health Sciences				
7	Faculty of Medicine				
8	Faculty of Pharmacy				
9	Faculty of Plantation & Agrotechnology				
10	Faculty of Sports Science & Recreation				

APPENDIX 2

Note: Student must fulfill a minimum publication requirement as follows:	
Master's Degree	<i>ONE (1) indexed Publication* accepted as main or corresponding author (* indexed by SCOPUS / WoS / MyCITE or the journals listed for student from the respective colleges / faculties.</i>
Doctoral Degree	<i>Two (2) indexed publications*, with at least one (1) published, are required. The student must be the main or corresponding author for all publications (* indexed by SCOPUS / WoS / MyCITE or the journals listed for students from the respective colleges / faculties)</i>
LIST OF ADDITIONAL JOURNALS THAT CAN BE ACCEPTED FOR THE PUBLICATION REQUIREMENTS BY THE RESPECTIVE COLLEGES / FACULTIES	
FACULTY	LIST OF ADDITIONAL JOURNALS
College of Creative Arts	<ol style="list-style-type: none"> 1. <i>International Journal of Art and Art History</i> 2. <i>Internatioal Journal of INTI</i> 3. <i>Jurnal ISI (Inspirasi, Seni & (Intelektual)</i> 4. <i>Jurnal of ISI Yogyakarta</i> 5. <i>Sequential Arts and Digital Content Studies</i> 6. <i>Gendang Alam</i> 7. <i>International Journal of Applied and Creative Arts</i> 8. <i>KUPAS SENI: Jurnal Seni dan Pendidikan Seni</i> 9. <i>Melayu: Jurnal Antarabangsa Dunia Melayu</i> 10. <i>Jurnal Wacana Sarjana</i> 11. <i>Journal of Music Research (Uni Melb)</i> 12. <i>Ethnomusicology Review (UCLA)</i> 13. <i>Riffs Journal (Birmingham CU)</i> 14. <i>The Chamber Music Journal</i> 15. <i>Asian Journal of Behavioral Sciences</i> 16. <i>Asian Journal of Research in Education and Social Sciences</i>
College of Built Environment	<ol style="list-style-type: none"> 1. <i>Asian Journal of Environment-Behaviour Studies (ajE-Bs)</i> 2. <i>The Asian Journal of Quality of Life (AjQoL)</i> 3. <i>International Surveying Research Journal (ISrJ)</i> 4. <i>Journal of Design + Built</i> 5. <i>Jurnal Lanskap Indonesia</i>
Faculty of Law	<ol style="list-style-type: none"> 1. <i>Malayan Law Journal</i> 2. <i>Current Law Journal</i>