WELCOME NEW GRADUATE STUDENTS

ACADEMIC SESSION MARCH 2020

Institute Pengajian Siswazah (IPSis)
Universiti Teknologi MARA (UiTM)
VISION
To be at the forefront of scholarship that enhances academic advancement at the graduate level, in the pursuit of academic excellence and world class standards of graduate education.

MISSION
To nurture and develop a scholarly and knowledge-seeking learning community that explores all forms and frontiers of knowledge through higher degrees.
TOP MANAGEMENT

Assoc. Prof Dr Siti Farhana Zakaria
Deputy Dean

Assoc Prof Dr Suhailly Hasnan
Head of Academic Development, Resources & Students

Assoc Prof Dr Khalilah Abdul Khalil
Head of Strategic Planning & Academic Quality

Prof Dr Haslinda Yusoff
Dean

Assoc. Prof Dr Aman Mohd Ihsan Mamat
Head of Research Programme

Dr Khairul Safuan Muhammad
Head of Coursework Programme

Dr Faiz Izwan Anuar
Head of Recruitment & Admission
217 PROGRAMMES
UiTM CAMPUSES
<table>
<thead>
<tr>
<th>QUICK FACTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>28,125</td>
<td>Graduates</td>
</tr>
<tr>
<td>24,244</td>
<td>Master (Coursework)</td>
</tr>
<tr>
<td>2,169</td>
<td>Master (Research)</td>
</tr>
<tr>
<td>1,275</td>
<td>Doctorate</td>
</tr>
</tbody>
</table>
Faculty & Academic Centre

Science and Technology
- Faculty of Electrical Engineering
- Faculty of Civil Engineering
- Faculty of Mechanical Engineering
- Faculty of Chemical Engineering
- Faculty of Computer & Mathematical Sciences
- Faculty of Architecture Planning & Surveying
- Faculty of Plantation & Agrotechnology
- Faculty of Applied Sciences
- Faculty of Health Science
- Faculty of Sports Science & Recreation
- Faculty of Pharmacy
- Faculty of Medicine
- Faculty of Dentistry

Social science and humanities
- Faculty of Communication & Media Studies
- Faculty of Art & Design
- Faculty of Law
- Faculty of Administrative Science & Policy Studies
- Faculty of Education
- Faculty of Film, Theater & Animation
- Faculty of Music
- Academy of Language Studies (APB)
- Academy of Contemporary Islamic Studies (ACIS)

Business and Management
- Faculty of Business & Management
- Faculty of Accountancy
- Faculty of Hotel & Tourism Management
- Faculty of Information Management
  - Arshad Ayub Graduate Business School (AAGBS)

Centre of Excellence
- Accounting Research Institute (ARI)
- Institute of Science (IOS)
- Institute of Infrastructure Engineering & Sustainability Management (IIESM)
- Malaysia Institute of Transport (MITRANS)
- Atta-ur-Rahman Institute for Natural Products Discovery (AuRIns)
- Institute of Forensic Science (IFS)
- Integrative Pharmacogenomics Institute (iPROMISE)

Cluster
- Science and Technology
- Social Science and Humanities
- Business and Management
- Centre of Excellence
<table>
<thead>
<tr>
<th>Degree Type</th>
<th>COURSEWORK</th>
<th>RESEARCH</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Masters Degree</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full time</td>
<td>2-4 semesters</td>
<td>2-8 semesters</td>
</tr>
<tr>
<td>Part time</td>
<td>2-8 semesters</td>
<td></td>
</tr>
<tr>
<td><strong>Doctoral degree</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full time</td>
<td>-</td>
<td>5-14 semesters</td>
</tr>
<tr>
<td>Part time</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>
Important Dates:
1. Course Registration: 17 Feb – 15 Mac 2020
2. Add & Drop of Course: 17 Feb – 15 Mac 2020
3. Validation of Registered Courses: 16 – 29 Mac 2020
5. Last Date of Tuition Fee Payment: 22 Mac 2020

* Note: Revocation of Student Status (GT) 23 Mac 2020
Please visit IPSis website https://ipsis.uitm.edu.my/v2/ for this academic calendar.

### Academic Calendar

**Semester March 2020**

#### Research

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Official Registration Day for New Postgraduate Students (1st Intake)</td>
<td>8 February 2020</td>
</tr>
<tr>
<td>Official Registration Day for New Postgraduate Students (2nd Intake)</td>
<td>29 February 2020</td>
</tr>
<tr>
<td>Registration for Returning Students (Research Student)</td>
<td>17 February - 4 March 2020</td>
</tr>
</tbody>
</table>

#### Others

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Date for Thesis Submission Semester September 2019 (Tuition Fee Exemption for semester March 2020)</td>
<td>28 February 2020</td>
</tr>
<tr>
<td>Last Date to submit Research Progress Report by Students to Faculty</td>
<td>19 June 2020</td>
</tr>
<tr>
<td>Last Date for Thesis Submission Semester March 2020 (Tuition Fee Exemption for semester September 2020)</td>
<td>28 August 2020</td>
</tr>
<tr>
<td>Last Date for Thesis Submission Semester September 2020 (Tuition Fee Exemption for semester March 2021)</td>
<td>24 February 2021</td>
</tr>
<tr>
<td>RESUFO (Screen Open)</td>
<td>17 February - 6 March 2020</td>
</tr>
</tbody>
</table>

#### Seminars

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>IGS Research Skill Seminars - Series 1/2020</td>
<td>20 – 22 March 2020*</td>
</tr>
<tr>
<td>IGS Research Skill Seminars - Series 2/2020</td>
<td>10 – 12 April 2020*</td>
</tr>
</tbody>
</table>

* subject to change

#### Coursework

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Official Registration Day for New Postgraduate Students (1st Intake)</td>
<td>8 February 2020</td>
</tr>
<tr>
<td>Official Registration Day for New Postgraduate Students (2nd Intake)</td>
<td>27 February 2020</td>
</tr>
<tr>
<td>Course Registration</td>
<td>17 February - 15 March 2020</td>
</tr>
</tbody>
</table>
RESEARCH ACADEMIC CYCLE

Registration
- Fees
- ReSUFO
- Compulsory Registration (Every Semester)

Progress Report (Semesterly)
- Interim Presentation

Defense Research Proposal (DRP)
- IGS Research Skills Seminar
- TIE2* (PhD Only)

Intention to Submit Thesis
- IGS Research Skills Seminar

VIVA VOCE

SENATE ENDORSEMENT

GRADUATE

THESIS SUBMISSION

* Note: Postgraduate Training in Innovation & Entrepreneurship Exploration (TIE^2)
GOT is defined as students who graduate within the expected duration of their program (Malaysian Education Blueprint, 2011).

It is important for the higher education institutions to ensure students to GOT as it will optimize Academic Productivity. GOT will also save money, time as well as cost efficiency for students themselves.
TIMELINE FOR GOT

1. APPLICATION & REGISTRATION
2. DRP
3. NOTICE & EXAMINERS NOMINATED
4. THESIS SUBMITTED
5. THESIS REPORT & VIVA
6. THESIS CORRECTED
7. THESIS FORMATTED
8. SENATE ENDORSEMENT

Exploration: 12 months for MSc, 12 months for PhD
Execution: 30 months for PhD

Other Details:
- 3 months
- 3 months
- 1 month
- 1 month
- 1 week
- 24/36 months for MSc
- 48/60 months for PhD
COMPULSORY ATTENDANCE

1. Institute of Graduate Studies Research Skills Seminar (IGSRSS) 3 days
   - Semester 1 Student (Masters)
   - Semester 2 Student (PhD)
   - Pre-Requisite for Defense Research Proposal (DRP)
   - Apply online at www.ipsis.uitm.my website

2. Postgraduate Training in Innovation & Entrepreneurship Exploration (TIE²)
   - Seminar duration: 5 days
   **The dates are subject to change**
AWARDS
ANUGERAH SARJANA CEMERLANG (ASC)

- Complete within minimum plan of study
- GPA every semester 3.75 and above
- Never repeat any courses
- Never given a ‘TL’ status
- Never indicted in any UiTM policies violation

ASC

For Coursework Student
Anugerah Penyelidik Cemerlang (APC)

For Masters and PhD by Research:
- Submitted thesis for Viva within minimum plan of study
- Received result 1 or 2 in Viva
- Presented 1 (Masters) / 2 (PhD) paper in conferences
- Published 1 (Masters) / 2 (PhD) articles in academic journals
A W A R D S

Anugerah Kedoktoran Cemerlang Tuanku Canselor (AKCTC)
Anugerah Sarjana Cemerlang Tuanku Canselor (ASCTC)
Anugerah Buku Inovasi MTDC

For Masters and PhD by Research:

• Submitted thesis for Viva within minimum plan of study
• Received result 1 or 2 in Viva
• Presented 1 (Masters) / 2 (PhD) in conferences
• Published 1 (Masters) / 2 (PhD) articles in academic journals
• Participated in Innovation Exhibition/Competition

RM 8,500
RM 7,000
RM 1,500
FINANCIAL ASSISTANCE

KEMENTERIAN PENDIDIKAN TINGGI

UNIVERSITI TEKNOLOGI MARA

PERBADANAN TABUNG PENDIDIKAN TINGGI NASIONAL
## UiTM Postgraduate Teaching Assistance (UPTA)

<table>
<thead>
<tr>
<th>Degree</th>
<th>International</th>
<th>Age</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>FULL-TIME MASTERS / PHD</td>
<td>NO</td>
<td>-</td>
<td>COURSEWORK - BACHELOR DEGREE &gt; 3.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>RESEARCH - FACULTY</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tuition Fees</th>
<th>Wage/Allowance</th>
<th>Contract</th>
<th>Service Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOT WAIVED (APPLY MyMaster/MyPhD)</td>
<td>RM25/hour</td>
<td>NO AGREEMENT</td>
<td>MAX 6 HOURS/WEEK –</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Duration Award</th>
<th>Quality Assurance (Re-appointment)</th>
<th>Conference Support Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>PER SEMESTER (14 WEEKS)</td>
<td>COURSEWORK – CGPA &gt; 3.30 RESEARCH – STATUS “IN-PROGRESS” + PAPER ACCEPTED (&gt;3RD AWARD)</td>
<td>YES Local RM1000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>International RM1500</td>
</tr>
</tbody>
</table>
Graduate Research Assistant

1) PhD = RM2000/month
2) MSc = RM1500/month
# Conference/Journal Support Fund

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>ENTITLEMENT</th>
<th>ELIGIBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local: RM1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>International: RM1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journal (PhD):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RM1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Once (Masters)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Twice (PhD)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>DO NOT receive any FULL SCHOLARSHIP i.e. TPM, SLAI/SLAB, NSF, PGD, MARA</td>
</tr>
</tbody>
</table>
UiTM POSTGRADUATE SOCIETY (UiPS)

COMPULSORY TO ALL POSTGRADUATE STUDENTS
HOODING CEREMONY
INTERESTED TO KNOW MORE..

https://ipsis.uitm.edu.my
IMPORTANT REMINDERS

• Refer & Check your Academic Calendar
• Read and understand the UiTM Postgraduate Academic Rules & Regulation
• Pay your fees every semester according to the Academic Calendar
THANK YOU!